



St. John's Wimborne
New Life, Full Life

Parochial Church Council Meeting
Via Zoom
Monday 13th July 2020
Meeting starts at 7.30pm

2019/20 PCC Members: Ruth Atkin, Jo Beach, Peter Breckwoldt (Chair), Piers Butterfield, Steve Cornick (Treasurer), Eddie Curry, Nigel Day, Nick Elbourne, Noel Harrison, Ruth Hay, Stuart Hull (Warden), Mike Jones, Paula Jones, Louise Leat, Matt Lee (Curate), Keith Loveless, Gillian Mannouch, David Morgan, Richard Ough, Nigel Paton, James Sharman (Warden), Paul Wareham, Clive Wills.
PCC Secretary: Kathy Zeal

MINUTES

1. Welcome and opening prayers SH and ML

Stuart Hull Chaired the meeting as Peter is on holiday. He welcomed the members of the PCC to the Zoom meeting and invited Matt Lee to share a few verses. Matt encouraged the members from Isaiah Ch8 v12&13 not to fear everything going on in the world at the moment but to fear and honour Jesus alone. The meeting was then opened in prayer.

2. Apologies SH

Apologies were received from Peter Breckwoldt, Noel Harrison and David Morgan.

3. Approval of Minutes of Meeting held on 1st June 2020 SH

The minutes of the PCC meeting held on 1st June 2020 were proposed by Paula Jones and seconded by Richard Ough. All approved.

4. Matters arising SH

a) **Lighting project. KL**

This has now become number 1 priority and is to be taken forward for a Full Faculty application to the Diocese. A few more details were needed for the external lighting and a Planning Application would have to be made for the external design. Once the approvals are in place, the project can be tendered if the church has the funding. No further action was required from the PCC at the moment. Keith had met with the Historic Churches Trust which would probably look more favourably on a lighting application than a kitchen project. Application for funding needed to be made before the end of September.

b) **Kitchen project. KL**

Tenders had come in for this project at around £80K which was far above the approximate budget figure of £48K, due to additional work and design development extras. The S&F Committee and the BMG were in agreement that it was not right to proceed with the whole kitchen project because, it would put the lighting project into serious jeopardy which could have catastrophic safety consequences. It was decided at this time to adopt "Plan B" for replacement of the cooker range and the under-counter dishwasher along with an upgrade on the sub main electric cable and a fan to assist air flow and cooling. The budget limit was set to £10K.

The PCC thanked Keith for all his hard work along with the BMG and all others involved.

The members were unanimous in their thinking that this is the sensible solution for the current situation, but recognised that a lot of work had been put in to the original plan.

5. Finance SC

a) Accounts to date

Stephen presented the accounts to the end of June 2020. Income has held up at £139,915 (2.7% higher than Budget). Expenses were £128,901 (6.7% lower than Budget) so there was a reasonably healthy surplus. No deposits had gone into the Santander account this year so Steve proposed that the church close it. All the PCC were in agreement.

b) Items over £1,000

£1,416 and £1,180 which were both for carpet cleaning, bills paid as soon as invoices had been received for work done in 2018 and 2019.

c) Fund Balances & Any matters requiring attention.

The exceptional circumstances this year due to Covid-19 were recognised and it was agreed that we should continue to proceed with caution.

6.&7. Feedback re Opening of St John's for Private Prayer/Prayer gathering/Morning Service on 5th July and Moving Forward ML

The church had been open for two hours daily Monday to Friday for two weeks in June as a place for private prayer. There had been a handful of contacts. This had ceased when the Minster was able to open. From July the church was opened for a 10:30 morning service, allowing 38 families/social bubbles to attend and was streamed live. The 18:30 service continued to be pre-recorded and streamed.

About 40 people had attended so far, the maximum capacity was estimated at 60 beyond that two services may be considered. Some discussion followed why people did or didn't attend. There were mixed reasons, including anxiety over vulnerability or some staying home so others could attend. Some PCC members had attended and said they enjoyed it.

It was admitted there was limited scope for Children and Youth work within the Church at present but this would be revisited at the end of term. All-Age services would continue Online/within Church for 2 – 3 weeks with the possibility of children's groups at the end of July and through August. Kevin was going to e-mail around to check out responses and availability. Kevin and Matt would work together on materials. The position in September was unknown and it was accepted we would still have to follow Government guidelines.

8. Sub-committees – reports

a. Standing and Finance – 6th July 2020 SH

Most items discussed had already been covered in this meeting. The cleaner, Sylvia Day, had retired. Gillian and Paula had arranged an official "Goodbye." There was an

immediate need for a replacement. The Advert had gone out around the church family first with one church member and one relative of a church member responding. The feeling was that it would be good to have more than one, due to the current Covid-19 situation and holiday cover.

It was also recognised that the APCM would still have to be deferred as the meeting could not be held over the Internet. Legally the Diocese have to have an invitation to attend and this cannot happen without a physical meeting.

The deadline for the APCM has now been extended to 31st October 2020. The PCC Membership was extended to this date but anyone wishing to resign now could do so in writing.

b. Buildings Management Group – (7th July 2020) KL

A quote of £1,056 incl VAT by Brian Rigler had been accepted for plaster repair in the church near the lectern.

A quote of £4,400 ex VAT plus a provisional sum of £500 for some further repairs from Steve Coleman had been accepted for exterior decoration of the Church Office.

The four exterior doors of the church had been repainted.

Youth Lounge improvements: main item the external timber doors and lobby, all under discussion, including replacement furniture.

Paul Wareham was going to action fire safety checks now the church is coming back into use.

The solar panel had been wired back into place.

The 6 monthly inspections of the 3 Church properties were overdue but should be actioned in 2020.

PAT Testing: It is thought that it cannot reasonably be completed this year due to COVID-19 but the PCC needed to agree to this.

Proposal: “Due to the necessary delay of the PAT testing until early 2021, please visually check all cables and equipment before use. If in doubt don’t use and report to the office.” This was approved by the PCC.

c. Discipleship – (No meeting) ML

d. Outreach – (No meeting) RH

Ruth advised the PCC that there were no planned events due to Covid-19, no Waters Edge and Advent in the Square had been put on hold. It would probably not happen but we would keep a watching brief.

e. Global Action Team – (No meeting - 20th July 2020) DM

f. **Youth and Children's – (15th June 2020) LL**

Louise praised Kev Metcalfe for an amazing job in producing materials for the children on Sunday, After School, Assemblies and Tots and Toys. He was currently planning something to run online as Kids Venture Club at the end of July. It was hoped that parents might be able to watch as well.

Chris Adams had produced a weekly worksheet for Core and has been meeting with a group of year 8 boys who are due to go up to Fuse after lockdown. Delivering cupcakes and chatting at the door had gone down really well.

Fuse Sunday night Zoom meetings had been successful, about 6-8 young people.

The Committee were still praying about stopping Friday meetings and making Sunday evening after church more like a Youth Club.

There were plans to run Quantock Club online.

Youth Lounge improvements had been discussed with Keith Loveless and the BMG.

Both Children's Work and Youth Accounts were in a healthy position.

g. **St John's Pre-School – (2nd June 2020 and 7th July 2020) GM**

The minutes of the previous two meetings were presented to the PCC. The Pre-school has opened Monday, Wednesday and Friday and operating with two teams, one with child contact and one cleaning in-between. 14 children were divided into 2 bubbles, of 8 and 6. All staff members are involved albeit in different roles.

Guidelines have been produced as in the minutes, for Covid-19.

Judi Naish has stepped down from the Committee and it was hoped that someone else could be appointed to join.

9. Activities requiring approval – none.

10. Any Other Business

James Sharman expressed thanks to Peter, Matt and all the church staff for all they were doing in this difficult time. This was echoed by the PCC.

Nigel Paton asked what St John's had done during lockdown to support the local community. It was agreed to defer a discussion on this until a later date.

Stuart then closed the meeting in prayer.

2020 Meeting Dates

(Via Zoom at 7.30pm) 28th September, 23rd November

KAZ 16/07/2020