



**Parochial Church Council Meeting – MINUTES**  
**Monday 29<sup>th</sup> September 2025**  
**7.30pm – 9.30pm in the Conservatory**

**2025/26 PCC Members:** Stuart Hull (Chair/Warden), Steve Cornick (Treasurer), Nigel Day (Warden), Nick Elbourne, John Fleming, Alan Fryer, Jenny Harris, Paula Jones, Matt Lee (Associate Minister), Keith Loveless, Gillian Mannouch, Kevin Metcalfe, David Morgan, Lisa Perry (Minutes), Ann Powell, Kirsty Pringle, James Sharman, Janine Thomas, Paul Wareham.

- 1) Welcome & opening prayers -  
After general prayers, AF read from John's gospel Ch. 10:11-18. The Good Shepherd. He knows us and we know him. He has a heart for mission, He promotes unity. He lays down his life for His sheep. AF prayed.
- 2) Apologies  
Gill, David, Jennie, James
- 3) Approval of Minutes
  - a) 1<sup>st</sup> September 2025 – only just recently circulated so to be approved at next meeting. From this a query regarding Bishop Stephen's forward was raised - *can we ask +Stephen if we may change 'plant' to 'facilities' or similar, to avoid confusion.* >>PJ to action
  - b) Meeting on 14<sup>th</sup> July - PJ proposed, PW seconded, approved by all.
  - c) Meeting on 28<sup>th</sup> September – approved. Proposed by JF, seconded by KL, approved by all.  
PJ announced that she would be stepping back from the process and therefore Nigel Day and Janine Thomas were nominated as two of the three parish reps, with Stuart Hull and Paul going forward for a vote at the Section 11 meeting on 5<sup>th</sup> October.
- 4) Matters Arising (not elsewhere on agenda) - none
- 5) Item 14: Extraordinary Parishioners meeting held (for the record) – minutes circulated (to be approved at next Parishioners Meeting).
- 6) Finance- SC
  - a) Management accounts to August '25
    - i) Total income YTD £323,688. Giving has increased, as have one- off donations, which is a real blessing. Total expenditure is 99% on budget. Net surplus of circa 23k. This will contribute to planned roof works.
  - b) Major expenditure (>£1,000) – Utilities, insurance, training and church weekend away costs.
  - c) Fund Balances – Total held as of 25<sup>th</sup> September - £217,282. Over half is held on deposit and earning a good interest. This balance is in line with our reserves policy and requirement for future works.  
Janine asked that reports are provided as pdf's >>PJ to action.  
Stuart advised that he will bring the 2026 budget to the next meeting, at which we will need a decision on allocation of our parish share.
- 7) Staff Matters
  - a) Youth Worker accommodation - update ML – Matt confirmed the good news that Jeremy can move in as planned with James the Streetlight Manager now that the tenants have found alternative accommodation and moved out of Churchill Road. Minor works will take place over Autumn so J&J can move in the new year. They are currently housed in the Vicarage.
  - b) Ministry Trainee - update – Matt reported that Zach is doing really well and making encouraging progress in studies and involvement with Youth work. Matt cautioned that they are young Christians, and we must take care not to over burden them with expectations. We value prayer for them (Zach & Jeremy). The meeting prayed.
- 8) Sub-committees
  - a) Terms of Reference – reminder for remaining sub-committees to update their own and send to S & F for approval

- b) S&F – PJ – S&F's ToR were approved at the meeting on 26<sup>th</sup> September. Minutes circulated. No questions.
- c) BMG – PW – Minutes circulated. PW expressed thanks to Saturday Sort-it team. Main focus is roofs and solar panels over the next few months as costings come in. Churchill Road has been left in very good condition, but some little jobs to be done and potentially a work party with perhaps involvement from Saturday sort it people to spruce the place up.
- d) GAT – DM – Minutes circulated. ML reported for DM: Main topic to be considered is 'associate partners' – examples were given of Noel Harrison and Michael Thomas. It would be good to recognise this category of church family who would welcome prayer support, not necessarily financial support. They would have opportunities to share their mission/work experiences with the church family. The global action team will consider the range of partners and scope of funding needs and review how they can be supported.
- e) Y&C – ML - Meeting next week.
- f) Pre-School KM- Meeting mid-October. KM acknowledged the pleasing Ofsted report, resulting in a 'Good' rating. The committee gave thanks to the Preschool team for their hard work and dedication. The Preschool Committee will be looking at how to build on that great work. It was noted that their Constitution needs updating and approval by the PCC. SH recommended they seek out others, such as that from The Lantern church, to note their good examples. >>KM to action.
- g) Deanery Synod Report no meeting, nothing to report.
- 9) Standing Items:
  - a) Health & Safety
    - i) 24 hours of prayer – needs a risk assessment >>PJ to undertake.
    - ii) Glow – KM will produce the RA, based on successful event last year.
  - b) External activities to approve:
    - i) Apple Pressing 11<sup>th</sup> October- approved by all.
  - c) Safeguarding Matters
    - i) Data breach update – PJ advised that the C of E and Salisbury Diocese have responded well and made useful resources available. The 19 people effected at St John's have all been contacted and given access to those resources. The diocese has escalated the planned move from APCS to 31:8, who are to be the DBS provider. ML confirmed they are a very efficient organisation and will be easier to work with. The planned portal will be rolled out once the changeover has taken place. This will enable record keeping and training records to be kept in one place with individual user accounts for easy monitoring.
    - ii) Safeguarding courses – A reminder that ALL PCC members must complete the Basic and Foundation courses, and it is advised to complete the Domestic Abuse module. Other courses may be added in future. This is the link: <https://safeguardingtraining.cofeportal.org/login/index.php> Please ensure you notify PJ when courses are completed – at least until the above portal is in place!
- 10) Any Other Business
  - a) PJ had received an email advising of 'Dorset Mission'. ML explained that this initiative is planned for 2026/2027 - an idea of a festival surrounded by churches with an evangelism push. There is a meeting on Sunday 12<sup>th</sup> October for all Dorset Church leaders to hear Andrew Palau speak about the idea. >>PJ will forward the details – please let her know if you plan to attend.
  - b) KM updated the committee on his position on the First School's Foundation Committee, which comes to an end in November. He has to step down for at least a year and has nominated Sue Carr to take his place. She has experience of the committee and of teaching. Her appointment must be approved by the PCC. All approved.

*ML left the meeting in order that the committee could discuss section 11 matters.*

**Future Meetings:** 5 October (Section 11 Meeting), **24 November**  
 2026 meetings will be published in November