How To: Sign-up onto the St John's Unavailability Rotas

Step 1 - Login to the St John's Website with your username and password.

Step 2 – Click on the **My Area** button at the top right of the screen.



Step 3 – Click on the Rotas & Signups button.

St John's Church Welcome Church	News and Events	Book now	Calendar
 Install the app Each to vehicle. 	Chat	Ask for Prayer	Documents
	Sermon Audio	Rotas + Signups	Giving
	Account	Website	YouTube
Powered by <mark>% HUBB</mark>	07 Address Book	Hume Q Connect	

Step 4 – Click on the **Signups** tab.

Step 5 – Select the rota you want to sign up to

St John's Church		GNUPS - Ste	ep 4				
Welcome Church Edit profile # Logout	If any of the groups that	you're involved in have rota	is that allow signups, the	y will be listed here. Click	on any rota in the list to se	e where help is needed an	d sign up.
 Install the app Back to website 	Service Planning Mega Rota	Service Planning Midweek Holy Communion Rota	Service Planning Service Support Rota	Service Planning Flower	St John's Pre-School Pre-School Bible Story	St John's Wimborne Sunday Morning 10.30 Services Unavailability	St John's Wimborne Sunday Evening 6.30 Services Unavailability
						Ster	o 5

Step 7 – Click on the green **Sign up** button next to the service for which you will be unavailable. Your name will then be added to the rota.

